

Harlem United Community AIDS Center
179 E. 116th St., New York, NY 10029

Job Description

Job Title: Substance Use Counselor
Department: El Faro ADHC
Reports to: Director of Clinical Services
Exemption Status: Exempt Employee
Date Prepared: June 19, 2008

Position Summary

Under the supervision of the Director of Clinical Services and in accordance with established policies and procedures, the Substance Use Counselor provides Substance Use counseling, initial substance use assessments for all admitted clients, group facilitation and Case Management responsibilities for a small caseload (6-8 clients), HIV education and entitlement advocacy services to clients of the Adult Day Health Care Program. The Substance Use Counselor will also facilitate weekly Substance Use groups.

Essential Job Functions:

- Establish substance use treatment goals and objectives with clients, as part of the interdisciplinary care planning process;
- Facilitate weekly Substance Use groups including Relapse Prevention and Harm Reduction
- Complete Quarterly Substance Use Assessments
- Conduct individual Substance Use Counseling
- Provide crisis intervention services and if necessary, refer clients for psychiatric assessment;
- Assume primary role of Substance Use Counselor; coordinating joint services and treatment planning, assessment, reassessment and joint case conferencing with other service providers to clarify and define each provider's goals and objectives;
- All other duties as assigned by the Director of Clinical Services

Qualifications:

Fluency in English and Spanish is required. Candidates with experience in providing substance use services to persons with HIV/AIDS in a health care setting are preferred. Experience with harm reduction approaches a plus. Prior experience with substance use group facilitation is required. Candidates with CASAC preferred. CASAC-T, MSW or related degree with experience providing substance use services will also be considered.